

2017-2018 Honored and Distinguished Officer Criteria

1. Honored officers
 - a. 20 hours of service per officer reported on MRFs
 - b. Attend DCON OR InterPACK
 - c. Attended Fall Rally or Spring Fling in the 2017-2018 year.
 - d. Club attended/hosted total of 10 KFRs and/or Interclubs
 - e. Submitted officer specific directory information by September 5th.
 - f. Specific to Club Officers:
 - i. Editor
 1. Published all but 1 newsletter (or other form of communication) per month while school in session
 2. Submitted 1 article for The Krier
 - ii. Treasurer
 1. Club dues paid on time (Dec 1st)
 2. Club hosted 1 fundraiser reported on MRFs
 3. Club has budget and submits to District Treasurer
 - iii. Secretary
 1. Ensured submission of directory information by September 5th for all officers, advisors, and club
 2. Submitted all minus 1 MRF by the 5th of the month (unless otherwise indicated by the District)
 - iv. Vice President
 1. Complete one of the following (as VP roles may vary):
 - a. Sustained membership totals (did not decrease in membership) for the term of the 2017-2018 board
 - b. Club completed 2 service projects for the Governor's Project
 - c. Oversee club committee system and submit report of how committee functions and activities were improved. Report must be submitted to District Governor one week prior to the start of Opening Session at DCON.
 - v. President
 1. Club hosted/participated in 3 DSP events/project
 2. Attend 2 optional officer conference calls
 3. 2 non-district board members registered for DCON
 4. Ensure Club submitted all minus 1 MRF by the 5th of the month (unless otherwise indicated by the District)
2. Distinguished officers
 - a. Includes all honored criteria
 - b. Attend InterPACK *and* DCON
 - c. Club attended/hosted total of 15 KFRs and/or Interclubs
 - d. 40 hours of service per officer reported on MRFs
 - e. Submitted officer specific directory information by July 5th.
 - f. Specific to club officers:
 - i. Editor
 1. Submitted 2 articles for The Krier

2. Maintained social media/website
 3. Submit all newsletters on time
 - ii. Treasurer
 1. District dues paid by early bird date (Nov 1st)
 2. Club hosted 2 fundraisers reported on MRFs
 - iii. Secretary
 1. Dissemination of minutes post club meetings (CC district secretary and LTGs)
 2. Ensured submission of directory information by July 5th for all officers, advisors, and club
 3. Submitted all MRFs on time
 - iv. Vice President
 1. Complete one of the following (as VP roles may vary):
 - a. Club grew membership by 10% for the term of the 2017-2018 board
 - b. Club completed 4 service projects for the Governor's Project.
 - c. Oversee club committee system and submit report of how committee functions and activities were improved. Report must be submitted to District Governor one week prior to the start of Opening Session at DCON.
 - v. President
 1. Attend 4 optional officer conference calls
 2. 2 non-district board members registered for DCON by early date
 3. Club represented by 2+ non district members at InterPACK
 4. Club hosted/participated 4 DSP events
 5. Ensure club submits all MRFs on time
3. *Extra essay option will be available for officers that meet most criteria but missed some due to circumstances beyond their control (for example, unable to attend trainings due to academic or family event).