

Honored and Distinguished Officer Criteria

1. Honored Officer
 - a. 20 hours of service per officer reported on MRFs
 - b. Attended DCON or InterPACK
 - c. Attended Fally Rally or Spring Rally in the 2018-2019 CKI year
 - d. Club attended/hosted total of 10 KFR and/or Interclub events
 - e. Submitted officer specific directory information by September 5th
 - f. Specific to Club Officers:
 - i. Editor
 1. Published 6 newsletters throughout the 2018-2019 CKI year
 2. Submitted 1 article for *The Krier*
 - ii. Treasurer
 1. Club dues paid by December 1st
 2. Club fundraised \$60 for the Governor's Service Project
 - iii. Secretary
 1. Submit 3 nominations for Leadership/Project Spotlight on the MRF
 2. Ensured submission of directory information by September 5th for all officers and club
 3. Submitted all but 1 MRF by the 5th of the month
 - iv. Vice President
 1. Complete and submit essay describing the contributions made while serving as Vice President -- See Honored/Distinguished VP award on pacirclek.org
 - v. President
 1. Club hosted/attended 3 DSP events or projects
 2. Have 2 non-district board members registered for DCON
 3. Ensured club submitted all minus 1 MRF for the year
2. Distinguished Officer
 - a. Includes all honored criteria
 - b. 40 hours of service per officer reported on MRFs
 - c. Attend InterPACK and DCON
 - d. Attended Fall Rally and Spring Rally in the 2018-2019 year
 - e. Club attended/hosted total of 15 KFR and/or Interclub events
 - f. Submitted officer specific directory information by August 5th, 2018
 - g. Specific to Club Officers:
 - i. Editor
 1. Published 7 newsletters throughout the 2018-2019 CKI year
 2. Submitted 2 articles for *The Krier*
 - ii. Treasurer
 1. District dues paid by November 1st
 2. Club fundraised \$85 for the Governor's Service Project (WASH)
 3. Complete and submit the Treasurer's Budget Form by October 1st, 2018
 - iii. Secretary
 1. Submit 5 nominations for Leadership/Project Spotlight on the MRF
 2. Ensured submission of directory information by August 5th for all officers, advisors, and club
 3. Submitted all MRFs by the 5th of the month
 - iv. Vice President
 1. Complete and submit essay describing the contributions made while serving as Vice President -- See Honored/Distinguished VP award on pacirclek.org
 - v. President
 1. Have 2 non-district board members registered for DCON by Early Bird Date
 2. Club represented by 2+ non district board members at InterPACK
 3. Club hosted/attended 5 DSP events
 4. Ensure club submits all MRFs for the year
3. Extra essay option will be available for officers that meet most criteria but missed some due to circumstances beyond their control (for example, unable to attend trainings due to academic or family event).