



Pennsylvania District of Circle K International Code of Conduct

The Pennsylvania District Board hopes that every participant and guest will fully enjoy DCON. The following Code of Conduct will be in effect during this event. Please print and bring this form signed to the event.

- A. No drugs of any nature, with the exception of prescribed medication, will be permitted in the possession of anyone in attendance.
- B. The Circle K International Sponsored Conventions and Events Alcohol Policy, prohibiting the possession, sale, and/or consumption of alcoholic beverages during any event or situation sponsored or promoted by Circle K, will be enforced at all times during the event.
- C. Sexual harassment is defined as behavior marked by aggressive or harassing remarks, unwanted physical contact or sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature which is unsolicited and offensive to the individual or otherwise creates an intimidating, hostile or offensive environment. Circle K International will not tolerate sexual harassment.
- D. There is no curfew hour; however, in consideration of others, Circle K members must be in rooms, with closed doors, by 1:30 AM and gatherings must be contained within the room. Loud noises and disruptive behavior will not be tolerated.
- E. No materials will be allowed to be posted on any walls, windows, or doors in the facility unless permission has been granted by the Pennsylvania Circle K District Administrator. The participant will be responsible for restoring all surfaces to their original state should this occur.
- F. Smoking is prohibited at all events and activities. Additionally, attendees must adhere to the smoking guidelines of the facility.
- G. Care shall be taken not to deface or destroy any property. Any damages will be paid for by the individual responsible.
- H. All Circle K members are expected to conduct themselves as responsible professionals and are required to attend all sessions and activities.
- I. Please see program for dress code. Appropriate clothing must be worn at all times.
- J. Every attendee will respect the authority of the Pennsylvania Circle K District Administrator and the Pennsylvania Circle K District Board.
- K. Infractions of the code of conduct will be reported to the Pennsylvania Circle K District Board or the Pennsylvania Circle K District Administrator. Appropriate action will be taken for any infraction, including the dismissal of any attendee from the event at the expense of the individual.
- L. By attending the conference, attendees agree that the Pennsylvania Circle K District Board may photograph or record your likeness, image, name, voice, and/or words, and may publish, display, reproduce, copy, and distribute your likeness, image, name, voice, and/or words for promotional, educational, or membership activities in all forms of media now known or later developed, including but not limited to advertising, training, websites, presentations, and marketing materials.
- M. The Code of Conduct is in effect from the moment an attendee arrives at the event until the moment they depart.

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