



## Awards Overview

Thank you for your interest in the Pennsylvania District Circle K DCON Awards. This section is aimed at providing helpful hints for filling out applications. A few items are highlighted below to help with the application process for contests.

- Your Circle K Club (or members) do not need to attend the annual District Convention to apply! Any Circle K Club (or member) is encouraged to apply by the designated deadlines located on each contest.
- Any Circle K Club (or members) applying must be in good standing (i.e., dues paid). A Circle K Club may not apply for any contests if the club's current dues have not been paid. In addition, a member may not apply for an individual award if their membership dues have not been paid. Dues payments are subject to verification with Circle K International and the Pennsylvania District's dues records.
- If a Circle K Club is more than two (2) months behind on submitting club officer monthly report forms (MRFs), the Circle K Club may not apply for any contests unless the reports have been submitted to the District.
- The time period for reported activities for Circle K contests are for activities that occurred after the start of 2023 convention (March 24, 2023) until the start of the 2024 convention (March 22, 2024). Please ensure that if you use a project, activity, article, certificate, or letter that it falls between these designated dates. Items not used in this time frame can cause an entry to be disqualified.
- All contest entry forms must be typed. In addition, appropriate certifications are needed for most contests. Please make sure that all appropriate documentation and signatures are obtained before submission.
- Treat the entries as you would a submission of a formal project or essay for class. Detailed and complete sentence with appropriate grammar should be included and checked in all entries.
- Entries are expected to be completed by Circle K members unless indicated otherwise. It is important that Circle K members are the primary contributors in all applications. While Circle K members may seek the advice or council from Faculty/Staff or Kiwanis Advisor(s)/Member(s), the Circle K members should be the primary contributors.
- Clubs may choose to submit contest entries before the District Convention by scanning and emailing all entry forms to [administrator@pacirclek.org](mailto:administrator@pacirclek.org) by Sunday, March 17, 2024.
  - **NOTE:** Emailed entries will not be accepted after this date! All entries will need to be submitted at the District Convention after this date, including if a club is not attending the District Convention.
  - Entries for Club T-Shirt and Public Relations, need to be in the convention office before Friday's General Session.
- Decisions of the judges are final, and no changes, alterations, or recalculations will take place after the results have been certified.
- Entries that do not adhere to the above guidelines may be disqualified.

Last, we ask that all Circle K members, Faculty/Staff Advisors, and Kiwanis Advisors/Members please be respectful of all the contests offered by the Pennsylvania Circle K. These are meant to recognize club and individual accomplishments and should be seen as a “friendly competition”.

If you have any questions or concerns, please contact District Administrator Brett Cutright ([administrator@pacirclek.org](mailto:administrator@pacirclek.org)).

Thanks and Good Luck!  
 Pennsylvania District Board and Kiwanis Committee

**Contests – Submit Form to Participate**

Clubs and Individual Members may participate in the following contests with a designated form submitted. Note: Some contests have multiple award levels.

<b>Item</b>	<b>Description</b>	<b>Notes</b>
Best Sponsoring Kiwanis Club Award	The Best Sponsoring Kiwanis Club Award is presented to a sponsoring Pennsylvania District Kiwanis Club that has exhibited an excellent working relationship with a Pennsylvania District Circle K Club.	One award is presented
David H. Baker Jr. Outstanding Kiwanis Family Relations and Interclub Award	David H. Baker, Jr. Outstanding Kiwanis Family Relations Award is presented to those Circle K clubs that have participated in activities and events to enhance Kiwanis Family relations within the Pennsylvania District.	One award is presented
Outstanding Club Achievement Award	The Outstanding Club Achievement Award is presented to the Circle K club that has distinguished itself above all others in the Pennsylvania District in the areas of service, fellowship, and club administration.	One award is presented
Outstanding Club T-Shirt Award	The Outstanding Club T-Shirt Award is designed to recognize those clubs that achieve excellence in club t-shirt design and distribution.	One award is presented
Outstanding Club Public Relations and Communications Award	The Outstanding Club Public Relations Award is designed to recognize and honor those Circle K clubs that have the best communicated Circle K in the community, on campus and throughout the District.	One award is presented
Single Service Award	The Single Service Award is presented to the Circle K club which, through dedication and unselfish effort, has produced the best Single Service Project during the past administrative year.	One award is presented
Glenn and Sally Stevens Outstanding Faculty/Staff Advisor Award	The Glenn and Sally Stevens Outstanding Faculty Advisor/Staff Award is presented to a faculty advisor in the Pennsylvania District who has unselfishly contributed time and effort to promote Circle K during the past administrative year. Each club may nominate one (1) person for this award.	One award is presented

George McCutcheon Outstanding Kiwanis Advisor Award	The George McCutcheon Outstanding Kiwanis Advisor Award is presented to the Kiwanis Advisor in the Pennsylvania District who has unselfishly contributed time and effort to promote Circle K during the past administrative year. Each club can nominate only one (1) person for this award.	One award is presented
Service Achievement Award	This Service Achievement Award honors club members for the amount of service performed from District Convention 2022 until District Convention 2023.	Multiple awards are presented
Thomas A. Muchler Outstanding Member Award	The Thomas A. Muchler Award is designed to recognize and honor a Circle K member who is an outstanding role model, not only to his or her club, but the entire Pennsylvania District. The person should have demonstrated outstanding work and service relating to the ideals and objectives of Circle K International.	One award is presented

### Contests – No Form Needed to Participate

Clubs and Individual Members do not need to submit any forms to apply for the awards below.

Item	Description	Notes
Big Ten Award	The Big Ten Award is presented to those Circle K clubs that have increased their membership by ten percent or more since the last administrative year.	Multiple awards are presented
Early Bird Award	The Early Bird Award is presented to any Circle K club that has submitted dues for at least fifteen members by November 1st.	Multiple awards are presented
Members in Long Excursions (M.I.L.E.) Award	The M.I.L.E. Award is designed to recognize and honor the Circle K club that has the highest resulting number from multiplying district convention attendees' times miles traveled to the convention site.	One award is presented
Distinguished Club Officers Awards <ul style="list-style-type: none"> <li>● Presidents</li> <li>● Vice Presidents</li> <li>● Secretary</li> <li>● Treasurer</li> <li>● Editor</li> </ul>	The Honored and Distinguished Club Officer Awards are presented to officers in good standing of a Circle K club in the Pennsylvania District and meet criteria as defined by the District Board.	Multiple awards are presented
Ron and Luida Shearer Unsung Hero Award	The Ron and Luida Shearer Unsung Hero Award is presented to a Circle K club member in each division who truly exemplifies the ideals of Circle K International. Each of these unsung heroes goes above and beyond the requirements of being a Circle K member and asks for little or no recognition for their hard work they put in throughout the year.	One award is presented per division

<p>Dr. James Hallman Outstanding Club President Award</p>	<p>The Dr. James Hallman Outstanding Club President Award is designed to recognize and honor one distinguished club president for their outstanding work and service to the Pennsylvania District and Circle K International.</p>	<p>One award is presented</p>
<p>Willi Schaefer Outstanding Vice President Award</p>	<p>The Willi Schaefer Outstanding Vice President Award is designed to recognize and honor one distinguished club vice president for their outstanding work and service to the Pennsylvania District and Circle K International.</p>	<p>One award is presented</p>
<p>Kevin E. Thomas Outstanding Club Secretary Award</p>	<p>The Kevin E. Thomas Outstanding Club Secretary Award is designed to recognize and honor one distinguished club secretary for their outstanding work and service to the Pennsylvania District and Circle K International.</p>	<p>One award is presented</p>
<p>Jack P. O'Carroll Jr. Outstanding Club Treasurer Award</p>	<p>The Jack P. O'Carroll Jr. Award is designed to recognize and honor one distinguished club treasurer for their outstanding work and service to the Pennsylvania District and Circle K International.</p>	<p>One award is presented</p>
<p>Barry J. Halbritter Outstanding Club Editor Award</p>	<p>The Barry J. Halbritter Award is designed to recognize and honor one distinguished club editor for their outstanding work and service to the Pennsylvania District and Circle K International.</p>	<p>One award is presented</p>