



# ADVISORY ALERTS



Monthly newsletter for Faculty and Kiwanis Advisors

Volume II, Issue 8

January 2025

## Pennsylvania Circle K



- » Alvernia University
- » Bucknell University
- » Carnegie Mellon University
- » Drexel University
- » Duquesne University
- » Elizabethtown College
- » King's College
- » Lock Haven University
- » Lycoming College
- » Penn State University – University Park
- » Pennsylvania Western University – Clarion
- » Pennsylvania Western University – Edinboro
- » Saint Joseph's University
- » Shippensburg University
- » Susquehanna University
- » Temple University
- » Thiel College
- » University of Pittsburgh – Greensburg
- » University of Scranton

## Contact Information

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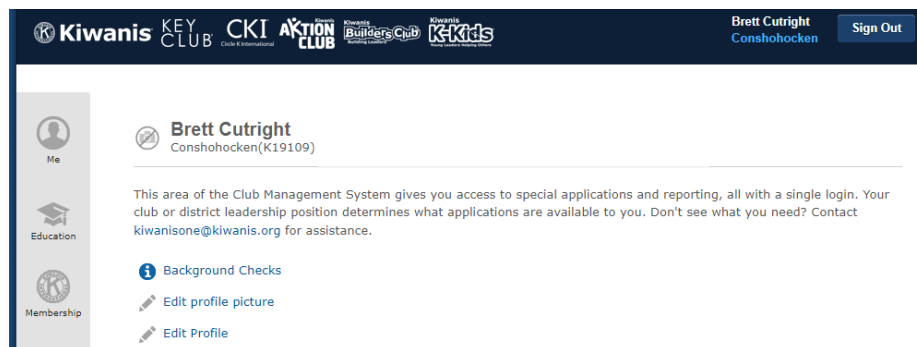
## Succession

Can you believe that there are only three months left in the Circle K year?! The start of the new year is the perfect time to start planning for the next Circle K year. The advisor can play an important role in preparing for the future. Here are some reminders to keep track of:

- Make sure your current officers have found at least one person to run for their office.
- Hold elections before District Convention.
- Clubs should send their 25/26 contact information to the District Board. An Officers Contact Sheet will be sent out later. Also, update the officer information in the Membership Update Center.
- Ensure incoming officers have (at the minimum) a basic idea and responsibilities they oversee.
- Ensure passwords and accounts (social, bank, etc.) are transferred over to the new board.
- Club Officer Training, provided by the District Board, will be available shortly after District Convention.
- Make sure other officers are aware of what everyone else does, **especially if there are repeat officers.** If you have members who show interest in running for office in the future, encourage them to shadow the current officer.

## Clearances

This is a reminder to make sure your child clearances are current and up to date for Kiwanis International. To check your status or complete your background checks, log into your Kiwanis Portal. Click on the Background Checks link. This will tell you your status and/or prompt you through the background check. There will be a \$35.00 charge to complete.



Pennsylvania District of Circle K International



@pacirclek

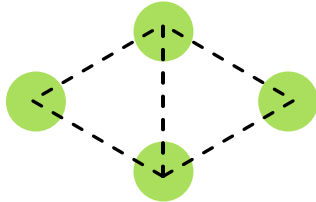


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## What's Your Role?

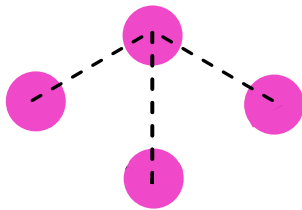
I recently took a facilitation workshop at work. They outlined the different types of roles a facilitator might take when presenting information. Below are the four types they went over, what their objective is, and when you should use the role.

### Facilitator



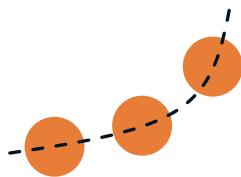
A facilitator enables the learning process to help the group reach an expected outcome.

### Trainer



A trainer supports the transfer of knowledge.

### Coach



A coach focuses on the learners. They challenge, motivate, and inspire to reach their full potential.

### Tutor



A tutor supports individual competence building.

## Dues Update

Here is an update on clubs that have paid dues (as of 12/18). Remember you can continue to pay dues for new members in the spring semester.

School	Membership
Alvernia	22
Bucknell	23
Carnegie Mellon	15
Drexel	Unpaid
Duquesne	Unpaid
Elizabethtown	7
Kings	Unpaid
Lock Haven	Unpaid
Lycoming	11
Penn State – University Park	12
Penn West – Clarion	3
Penn West – Edinboro	22
Saint Joseph's	13
Shippensburg	Unpaid
Susquehanna	Unpaid
Thiel	Unpaid
Pittsburgh – Greensburg	Unpaid
Scranton	14
<b>Total</b>	<b>142</b>

## Updates

### International Scholarships

International scholarship applications close February 1<sup>st</sup>. Information can be found [here](#).

### CKI Advisor Roundtable

The next Advisor Roundtable is January 27, 2025 at 8:00 PM on Zoom. Here is the [link](#).

### District Convention 2025

District Convention is from March 28-30, 2025 at Penn State – University Park. Registration is \$75.00 (includes t-shirt and three meals) and will open in early February. Accommodations will be at the Ramada State College (\$149.00/night + taxes).

### International Convention 2025

International Convention is from June 25-27, 2025 in Pittsburgh. Early registration is \$275.00 until April 1<sup>st</sup>. After that, the rate will be \$325.00 and close on May 23<sup>rd</sup>. Accommodations will be at the Even Pittsburgh (\$215.49/night)

